

MEETING MINUTES

Name of Foundation: The Renaissance Charter School, Inc.
 Board Meeting: November 12, 2010

School(s): Duval Charter School @ Arlington
 Hollywood Academy of Arts & Sciences
 Keys Gate Charter High School
 North Broward Academy of Excellence
 Renaissance Charter School
 Renaissance Charter School St Lucie

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
11.12.10	10:30 a.m.	12:12 p.m.	01.14.11	10:30 a.m.	M. Vecchione
Meeting Location:					
Charter Schools USA, 6245 N Federal Hwy, 5 th Floor, Fort Lauderdale, Florida 33308					

Attended by:	
Mr. Ken Haiko, Chairman Mr. Dennis Clark, Vice-Chairman Mr. Thomas Wheeler, Treasurer Mr. Corey Gold, Secretary	Ms. Debbie Von Behren, COO, CSUSA Mr. Richard Page, VP of Bus Development, CSUSA Ms. Lorrie Davidson, VP of Finance, CSUSA Mr. Mike Essik, Director of Finance, CSUSA Mr. Rob Vilardi, Sr. Financial Analyst, CSUSA Ms. Billie Miller, Sr. Director of Education, CSUSA Ms. Mary Vecchione, Governing Board Liaison, CSUSA Ms. Teresa Brown, Principal, DCSA Ms. Donte Fulton, Principal, HAAS Ms. Robin Sandler, Principal, KGCHS Mr. David McKnight, Principal, NBAE Ms. Ana Cordal, Principal, RECS Mr. Eric Lewis, Principal, RCSSL Dr. Dave Messer, Assit Principal, RCSSL
Highlights:	

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 10:30 a.m. with a Call to Order by Chairman Haiko. Roll call was taken and quorum was established.

I. APPROVAL OF MINUTES

Chairman Haiko asked the Board to review the minutes from the September 24, 2010 and October 28, 2010 Governing Board meeting and note any corrections or comments. The minutes stand.

Motion made by Mr. Clark with a second by Mr. Wheeler to approve the minutes from September 24, 2010 Renaissance Charter School, Inc. Governing Board meeting. The motion was approved unanimously.

Motion made by Mr. Clark with a second by Mr. Gold to approve the minutes from the October 28, 2010 Renaissance Charter School, Inc. Governing Board meeting. The motion was approved unanimously.

II. SCHOOL REPORT

Duval Charter School @ Arlington

- Ms. Brown reported enrollment of 584 students with a budgeted enrollment of 641. Currently there is an open position for a middle school math teacher.
- Ms. Brown reviewed the participation in the leading edge program and PTO updates.
- Professional Development topics included: Instructional Focus Calendars; Discovery Learning; Classroom Management; Study Island; and FCAT Explorer.
- Facilities are installing a marquee sign.
- Ms. Brown reported on numerous school, PTO, and community activities.
- She also stated that there will no longer be in-school suspensions, they will all be out of school suspensions.
- Ms. Von Behren commented that Ms. Brown was doing an incredible job through her leadership at the school.

Hollywood Academy of Arts & Sciences

- Ms. Fulton reported enrollment of 677 students with a budgeted enrollment of 680. There are two staffing positions open for 1st grade and dance.
- Ms. Fulton updated the Board on the leading edge participants, the last SAC meeting, and PTC updates.
- Professional Development topics included: Professional Learning Committees and the Differentiated Classroom.
- The facility team is working on restroom stall doors; trimming hedges; and pending quotes on the approval of cameras in alcoves by the restrooms.
- Ms. Fulton reported on numerous school, PTC, and community activities.
- The school hosted photographer, Clyde Butcher, who is famous for his photos of the everglades.

Keys Gate Charter High School

- Ms. Sandler reported enrollment of 162 students with a budgeted enrollment of 200. Currently there is one open position for an ESE teacher for grades 7th/8th/9th.
- Ms. Sandler updated the Board on leading edge participation, the last SAC meeting, and PTO updates.
- Professional Development topics included: Grading; Power of Many; Site Visit; SACS; SIP; Strategic Planning; Professional Growth Plans; FCAT 2.0; and Response to Intervention.
- Ms. Sandler also reported on numerous school, PTO, and community activities.

North Broward Academy of Excellence

- Mr. McKnight reported enrollment of 623 elementary students, 327 middle school students, with a budgeted enrollment of 971. He indicated that there have been staffing challenges this year due to the class size requirements for the District and the District taking some of our teachers. Ms. Von Behren commented that CSUSA has assembled a committee to formalize a plan to ensure this does not become a long term problem.
- Mr. McKnight updated the Board on the leading edge participation, the last SAC meeting, and PTO updates.
- Professional Development topics included: Curriculum Cadre Teach Backs.
- NBAE will be one of the schools hosting the SACS visit in December.
- Mr. McKnight reported on numerous school, PTO, and community activities.

Renaissance Charter School

- Ms. Cordal reported enrollment of 727 elementary students and 279 middle school students with a budgeted enrollment of 1060. Currently there is an opening for an ESE middle school teacher.
- Ms. Cordal updated the Board on leading edge participation, the school site visit, the last SAC meeting, and PTO updates.
- Professional Development topics included: Data Analysis; Discovery Education Online Assessment; Effective Classroom Strategies MDCPS; Envision Training; PMP Training; and QUEST site visit tool.
- Ms. Cordal also reported on numerous school, PTO, and community activities.
- RECS & RECSMS both received their Apple computers and RECS received SMART Boards.

Renaissance Charter School of St Lucie

- Mr. Lewis reported enrollment of 1273 students with a budgeted enrollment of 1290. Currently all staffing positions are full.
- Mr. Lewis updated the Board on the leading edge participation and the last SAC meeting agenda.
- Professional Development topics included: Data Summit; Cluster Meeting; Promethean Board Training; Study Island Training; CHAMPS Training; RTI Training; and TLC Training.
- The facility team has been working on waxing the floors, pest control, updated the HVAC System, Fire and Elevator Inspection, 4 Trees Planted, and slip rugs placed in front lobby.
- Mr. Lewis also reported on numerous school, PTO, and community activities.
- Mr. Lewis also commented that he attended the Florida Charter School Conference.

III. FINANCE

FY10 Audits and Audit Findings

- Ms. Daigle reported on the FY10 audits. With the exception of Renaissance Charter School of St Lucie, all opinions were clean and “unqualified”. Additionally, there were no auditor comments and the 2 comments from last year were both implemented.
- The St Lucie audit was submitted and the audit states we have a deficiency. CSUSA will submit a revised audit. They are asking for a specific format and CSUSA will meet with the auditors to go over the format.
- The Board asked what the guideline for a fund balance is and Ms. Daigle responded that there is no guidance but 3% of yearly expenses are a good target. All the RECS Schools, with the exception of RCSSL, have met the 3%.
- Additionally, a single audit is required next year and is outstanding at this time. This will be presented in April for the compliance audit. This is required due to the expenditure of federal funds over \$5,000 due to the school lunch program.

Motion made by Mr. Wheeler with a second by Mr. Clark to approve the FY10 Audits and Audit Findings for HAAS, HAASMS, NBAE, NBAEMS, RECS, AND RECSMS. The motion was approved unanimously.

1ST Quarter Financials, 2010-2011

- Mr. Essik reviewed the summary of student enrollment for the schools under the Renaissance Charter School, Inc. Overall the enrollment variance from budget compared with forecast is a deficit of (192) students.
- The summary of FTE revenue, budget vs. actual, shows a positive variance for all the schools, except RCSSL and KGCHS. This per student variance is being reserved to allow for any reductions to FTE revenue during the year.
- Mr. Essik reported on the summary of changes in forecast fund balances vs. budget. The total for all schools is showing a deficit of (\$837,174). In addition, the summary of projected changes in fund balances from beginning balance in July, 2010 and the forecasted balance, is showing an ending balance for all schools of a positive \$1,518,938. This does not include the reserve portion. The finance team is working with the schools monthly for opportunities to improve and save.
- Lastly, Mr. Essik reviewed the summary of significant budget variances for all the schools.

Motion made by Mr. Wheeler with a second by Mr. Clark to approve the 1st Quarter Financials, 2010-2011 for BSCS, CCCS, GCS, GICS, and SMCA. The motion was approved unanimously.

IV. OLD BUSINESS

Bond Update

- Mr. Page reported on the status of the bond, which has been formally closed. The debt of \$1,626,515.41 has been repaid and back in its original places. In addition, all expenses are in the final payment process. NBAE and RCSSL were successfully refinanced with the bond proceeds and DCSA and RECS Doral are now open and the construction has been paid or will be paid in full, pending appropriate lien releases and other paperwork.

Charter Updates

- Mr. Page reviewed the current projects submitted by the Renaissance Charter School, Inc.
- Orange County - This application has been approved and CSUSA is in the process of looking for sites. There is optimism for an August 2011 opening.
- Duval County - 2 applications have been submitted and approved on behalf of the Board. Facilities have been identified and in the final rounds of negotiations.
- St Lucie County - The application has been approved and looking for property in the area of Tradition. CSUSA believes financing will be found.
- Coral Springs - CSUSA has a piece of property under contract off of Wiles Road. CSUSA is working with the City to finalize the process.
- Plantation - The application has been approved and negotiating with an existing building and a developer of Coconut Creek.
- HAAS - CSUSA continues to work with the city and developer to support this process.
- KGCHS - The renovation of the exiting building is complete and pending final approval for the development of the new building. CSUSA continues to work with the City through details on this project.

V. **NEW BUSINESS**

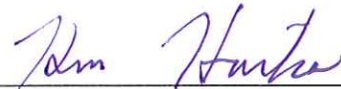
Board Nomination

- Ms. Lisa Peddy is very interested in becoming a Board member of the Renaissance Charter School, Inc. She could not attend the meeting today and will meet with the Board at the January meeting. Her resume is in the Board packet.

VI. **OPEN FORUM**

- None

Motion made to adjourn the Renaissance Charter School, Inc. Governing Board meeting. The motion was approved unanimously.



Ken Haiko, Chairman

Date: 1/21/11